

60-9872

STA

84 DEC 1960

STAT

Jane *SP*  
 Kitty *SP*  
 Chris *ES*  
 Det file *EP*

On the occasion of your retirement, I am sending you this personal message in recognition of long and effective service to your Government.

You have served your country loyally and faithfully for more than forty years. This period includes service with the Department of State and the Library of Congress as well as with this Agency. You can take just pride in the knowledge that the devotion and perseverance which you have displayed throughout your career have been consistent with the high ideals and traditions of Federal service.

Along with your many friends here in the Agency, I extend best wishes for full enjoyment of the coming years.

Sincerely,

*SP*  
 (Signature) *K*  
 Allen W. Dulles  
 Director

Distribution:

- 0 - Addressee - *Via D/Pers*
- 2 - DCI
- 1 - DDCI
- 1 - C/EAB/
- 1 - D/Pers
- 1 - Personnel Folder
- 1 - BCB Reader
- 1 - BCB

Originator:

*/s/ Emmett D. Echols*

Director of Personnel  
 23 DEC 1960

Concur:

*DC/EAB*

20 DEC 1960

STAT

60-9872N

23 DEC 1960

**MEMORANDUM FOR: Director of Central Intelligence**

**SUBJECT: Commendatory Retirement Letter**  
for [redacted]

STAT

STAT  
1. Attached for your signature is a commendatory letter for [redacted] who plans to retire from the Agency 31 December 1960 under the optional provisions of the Civil Service Retirement Act.

STAT  
2. [redacted] who is sixty-five years old, entered on duty 31 October 1955 with the Foreign Documents Division and is now Foreign Documents Officer, GS-9, Foreign Documents Division. Prior to her Agency service, [redacted] was employed by the Department of State and the Library of Congress. She has over forty years of Federal service.

STAT

3. The Foreign Documents Division and the Office of Security concur in the writing of this letter.

/s/ Emmett D. Echols

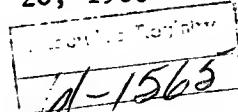
Emmett D. Echols  
Director of Personnel



ALFRED · A · KNOPF · INCORPORATED  
501 MADISON AVENUE · NEW YORK (22)

OFFICE OF THE PRESIDENT

*DK*  
*R. W. Dulles*  
December 28, 1960



Dear Allen:

I wanted to write you and tell you how happy I am that you are where you belong and have been for so long. All my good wishes for the best of futures and the new year.

Do you ever get to New York? If you do I would love you to come in for a few minutes (not a cocktail party, I never do them) on the afternoon of January 12 when Grayson Kirk, Ted Weeks, and perhaps three other people will be around.

Let me know if it is possible.

Again all good wishes to you. Am très Bon  
Annee.

As always,

*Blanche W. Knopf*

Allen W. Dulles, Esq.  
Main P.O.  
Box 1513  
Washington 13, D. C.

BWK:1b

60-9872

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24 DEC 1960

rec

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Sincerely,

SIGNED

Allen W. Dulles  
Director

STAT

Distribution:

0 - Addressee

*Via Pers*

Originator

2 - DCI

1 - DDCI

1 - C/EAB/ *(not rec'd)*

1 - D/Pers - Direct

1 - Personnel Folder - Direct

1 - BCB Reader

1 - BCB Retirement

DIRECTOR OF PERSONNEL

C/EAB/ *(not rec'd)*

STAT

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12/20/60

Executive Record  
60-9872/1

23 DEC 1960

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for [redacted]

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[redacted]  
Emmett D. Echols  
Director of Personnel